

Equipment Acquisition Expense Budget

This sample budget includes line items that are typical of many equipment projects the Trust considers. Your project budget should include all necessary and appropriate line items to ensure it is successfully completed.

We prefer to receive project budgets in Excel (.xlsx) format and have provided a template you are welcome to use. The blue boxes are for data entry, and you are welcome to add/remove lines as needed. Please use no less than 10-point font.

HILL HOSPITAL EMERGENCY ROOM EQUIPMENT BUDGET

Equipment	1—Ajax Scanner Model # 92144		\$163,240
	1—LGG Scan Viewer Model #1223		\$1,400
	15—Ajax Related Attachments		\$2,600
	1—Wizard Medical Gizmo Model #10614		\$3,240
		Sub-Total	\$170,480
Installation	Contracted labor from Ready Medi Equipment		\$3,100
		Sub-Total	\$3,100
Training	Staff training by Ready Medi Tech		\$4,000
		Sub-Total	\$4,000
Construction	Remodel east side of emergency room to house equipment		\$27,500
	Architect and engineering		\$3,600
	Permits and fees		\$1,200
		Sub-Total	\$32,300
		Total	\$209,880
Request from Murdock Trust*			\$105,000

BUDGET NARRATIVE

1. All equipment based on manufacturer's prices quoted by Ready Medi
2. Contracted installation and staff training are prices quoted by Ready Medi
3. Remodeling is an estimated price provided by NBC Construction, the company used by the hospital for small construction jobs

*The requested amount is based on 50 percent of the total project costs.